

Team Balancing Procedures

Get all info imputed into the computer. Alphabetize all forms by division and sex.

Make sure that the numbers in the computer and the forms in the division match.

Give info to the division coordinators the number of teams they will need to find coaches for.

Make a waiting list for those who don't register on time.

Make sure all the kids have a rating.

Mark which child has a parent coach.

When you have assigned all coaches balance the teams and ask to "auto assign" coaches. Balance first by age then by rating.

Go into the team area and transfer all the players that are siblings that need to be on the same team. Try to exchange a similar rating and age child.

Go over sheets to make sure that the same amount of older kids and younger kids are on each team and juggle to balance.

Make sure every team, if possible has a goalie (3's), make sure even amount of "5's" – new players – are

on each team, make sure all “problem kids” (4’s) are distributed equally, make sure that post season and club players (2’s and 1’s) are distributed evenly

Check with sponsor person and see which kids have a sponsor. Don’t put more than one sponsored kid on a team.

Now check averages for each team and see if they are close. They need to be within 10%. Juggle when necessary. Try to get them within 5%. This tends to make the teams more even.

Print reports per sex and division, by name by rating worksheet. Take these sheets to balancing nights.

For U6’s and U8’s just print team rosters.

Attach all white sheets for each of these teams.

For the older divisions have the coaches attach the forms to the rosters at ratings night.

Monitor waiting list weekly and add to spread sheet or to a team where there is space.