



Regional Director of Referee Assessment

Purpose

The AYSO volunteer position of regional director of referee assessment is intended to implement, monitor, and maintain the AYSO certification and assessment program at the regional level.

Specific Duties and Responsibilities

The regional director of referee assessment is expected to:

1. Maintain a list of certified referees of the region;
2. Arrange assessments for the referees in the region who are seeking improvement and upgrade to a higher certification level with the area director of referee assessment;
3. Establish an ongoing Observer-Friend program to provide for mentoring of new referees by experienced referees;
4. Score the regional referee exam and award badges;
5. Administer the AYSO National Referee Certification Program;
6. Schedule Observer-Friend observations, and develop a staff of referee observers and certified referee mentors;
7. Keep records and prepare statistics including an annual report to the regional referee administrator;
8. Disseminate information to the regional referee administrator, the area referee administrator, and the section director of referee assessment;
9. Approve and process the applications and documents for regional referee certification;
10. Assign certified mentors to observe regional referees seeking upgrade to the area referee level; and

11. Approve and process applications and documents for promotion of regional referees to the area level after observation by a certified mentor has been successfully completed and forwarded to the area director of referee assessment for final approval.

Qualifications and Desired Skills

To be considered for the position of regional director of referee assessment, the applicant should:

1. Have experience as an assessor in the AYSO Certification Program;
2. Demonstrate interest in promoting the benefits of participating in the AYSO Certification Program;
3. Have certification as an area referee or higher;
4. Currently be a Grade 2 Assessor;
5. Be proficient in communication and recognizing interpersonal skills; and
6. Demonstrate an unswerving commitment to the AYSO philosophy.

Supervision Protocols

While performing as the regional director of referee assessment, the volunteer is:

1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
2. Under the overall authority of and directly supervised by the regional referee administrator, and supervised indirectly by area director of referee assessment; and
3. To maintain the recommended adult to child supervision ratio of 1:8 or less; that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

Time Commitment

The anticipated time commitment for a regional director of referee assessment is a full year. The estimated hours to fulfill duties by month shall be filled in by the regional referee administrator:

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|------|------|------|------|------|------|------|------|------|------|------|------|
| Jan: | hrs. | Feb: | hrs. | Mar: | hrs. | Apr: | hrs. | May: | hrs. | Jun: | hrs. |
| Jul: | hrs. | Aug: | hrs. | Sep: | hrs. | Oct: | hrs. | Nov: | hrs. | Dec: | hrs. |

Orientation, Training, Certification, and Continued Education Provided

To prepare a volunteer for the position of regional director of referee assessment, AYSO will offer the following educational opportunities. It is the duty of the volunteer to attend these sessions.

1. Orientation by the regional referee administrator;
2. Board and Staff Introductory Certification (BASIC);
3. AYSO Safe Haven Program;
4. Various referee track workshops at the annual Section Meeting; and
5. Workshop Preparation for Assessment at Section Meeting.

Activity Locations

While performing the duties of regional director of referee assessment, the volunteer is limited to the following locations, unless expressly authorized in writing by the regional commissioner to hold activities in another location.

1. Regional board meetings;
2. Area meetings;
3. The annual Section Meeting;
4. Assigned field locations;
5. Assigned classroom locations; and
6. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.